

**PROGRESS REPORT**

**Progress Report #:** 01

**Reporting Period:** December 1, 2004 to January 10, 2005

**Submittal Date:** January 10, 2005

**Contract No.:** 04-134-552-0

**Project Name:** Development of New Chemical Methods for the Diazinon Replacements

**Contractor Name:** San Francisco Estuary Institute

**Project Director (print and sign):** Daniel R. Oros

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**Summary of Work Completed During This Reporting Period (List all tasks)**

<u>Task</u>	<u>Deliverable by Subtask #</u>	<u>Due Date</u>	<u>% of Task Work Complete</u>	<u>Date Submitted</u>
1. Project Management	1.1 Subcontract Documentation	01/10/05	100%	01/10/05
2. Quality Assurance Project Plan and Monitoring Plan	2.1 Quality Assurance Project Plan	01/10/05	100%	01/10/05
	2.2 Field Monitoring Plan	01/10/05	100%	01/10/05

**List of Deliverables by Subtask No. included in this Quarterly Progress Report:**

- **Subtask 1.1**      **Subcontract between SFEI and AXYS**
  - **Subtask 2.1**      **Quality Assurance Project Plan**
  - **Subtask 2.2**      **Field Monitoring Plan**
- .....

**Progress Report Narrative**

**Introduction**

During this reporting period, project activities focused on completing the Subcontract between SFEI and AXYS Analytical Services, the Quality Assurance Project Plan (QAPP), and the Field Monitoring Plan. The subcontract, QAPP, and field monitoring plan are submitted here in this progress report.

**Summary of Activities**

**Task 1 CONTRACTS AND PERMITS**

**(Expenditures to Date \$0) (Cumulative 0% task work complete)**

**Task 1.1 Subcontract Documentation**

Completed the subcontract between SFEI and AXYS Analytical Services. The subcontract is submitted here along with this progress report.

**Task 2 QUALITY ASSURANCE PROJECT PLAN AND FIELD MONITORING PLAN  
(Expenditures to Date \$4,267.13) (Cumulative 69% task work complete)**

**Task 2.1 Quality Assurance Project Plan**

Completed the Quality Assurance Project Plan (QAPP). The QAPP is submitted here along with this progress report for its review by the Water Board's Quality Assurance Officer.

**Task 2.2 Field Monitoring Plan**

Completed the Field Monitoring Plan. The Field Monitoring Plan is submitted here along with this progress report.

**Miscellaneous Items**

The Contract Summary Form is submitted along with this progress report.